

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Alex McManimen, Jessica Kelly, Shad Lewis

Visitors Present: Sgt. Randolph, Helen Shaak, John Schmidt, Jon Hamilton, Glenda Poole, Sue Weinhold, Lisa Seifrit, Pat Reese, Carol Wakefield, Steph Scheifley, Meredith Coyle, Michele Walter Fry, Val Lacin

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the March 6, 2018 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The March Police Report was read by Sgt. Randolph.

The March Fire Report was included in the packets.

**VISITORS BUSINESS:**

Several attendees brought up the issue of dog owners not cleaning up after their pets. Sgt. Randolph recommended that when they see the dogs out, they should give the police department a call so that the issue can be discussed with the dog owners.

There was also a concern brought up regarding the lack of site distance at Poplar Street (off Rt. 272) onto Main Street as well as motorists using excessive speed along this portion of Main Street. Sgt. Randolph said they will look into the speed issue in this area.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Boy Scout Cabin in Grove – The Public Works Department has been working on the scout cabin in the grove and had much of the wiring replaced.

Community Pool – Once the weather breaks, the Public Works Department will be digging a footer to pour the foundation for the replacement building.

**TREASURER:**

Shutoff/Lien Notices – Shutoff/lien notices will be generated and sent out next week.

**FINANCE:** None.

**WATER & SEWER:**

Blowers – The new blowers will be installed at the WWTP this summer.

Trunk Line – M. Palm is making arrangements to have a portion of the trunk line televised to identify a problem area, at which time a request will be made to the proper agencies to get approval to repair the area.

**COMMUNITY:**

Zoning & Property Maintenance – S. Lewis reached out to LTL as well as two other agencies regarding property code enforcement and will report back to Council at the May meeting with recommendations.

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Health Insurance – A. McManimen is bringing two options to Council for their consideration. Option 1 (Capital Blue Cross) is the current plan, which will be increasing by 30%. Option 2 is a self-insured plan with TrustMark which carries some risks but will offer a 25% savings for the Borough. This plan would require a minimum of 5 employees.

*Motioned by A. McManimen, seconded by M. Bansner and unanimously carried to renew the Capital Blue Cross plan on a month to month basis and come back at the May meeting with further recommendations.*

**RECREATION:**

2018 YMCA Contract – J. Kelly presented the proposed contract with the YMCA for management of the community pool during the 2018 season at a cost of \$68,550.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the proposed contract with the YMCA for the 2018 season at a cost of \$68,550.*

2018 Pool Membership Registration Form – J. Kelly presented the proposed pool membership registration form for the 2018 season. The non-resident rates were increase by approximately 2%. A request was made by an attendee to offer the option of guest passes for any level membership, not just family membership packages. J. Kelly said she will look further into this.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the proposed pool membership rates for the 2018 season.*

2018 Swim Team Agreement – J. Kelly presented the proposed contract with the swim team. The contract is similar to past years with the exception of the fee increasing to \$2K for the season.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the proposed contract with the swim team for the 2018 season at a fee of \$2,000.*

**FIRE/SAFETY:**

D. Johnson said that the Ephrata police will be holding their Show & Tell program at the elementary school on April 20<sup>th</sup> from 11:15AM to 1:00PM. The rain date will be May 6<sup>th</sup>.

**MS4:** None.

**UNFINISHED BUSINESS:**

Stephanie Scheifley – R. Good introduced Stephanie Scheifley who served on the board at the YMCA and expressed interest in filling the vacancy on the Planning Commission.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the appointment of Stephanie Scheifley to the Planning Commission, with her term to run to 1/2022.*

**NEW BUSINESS:**

Conference Room Policy – There have been ongoing issues with the Borough conference room being utilized by outside individuals and groups that are not library-related meetings or programs. R. Good is requesting that the Community Committee create a written policy and come back to Council in May with a recommendation.

Declaration of Snow Emergency – D. Johnson declared a snow emergency on March 20<sup>th</sup> due to a significant snow fall.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to approve the Declaration of Snow Emergency.*

Eric Dickson Resignation – E. Dickson submitted to Council his letter of resignation as Adamstown Borough’s Emergency Management Coordinator. S. Toffy will reach out to the Assistant Coordinator Roger Weir to see if he would be interested in filling Mr. Dickson’s position.

**Adjournment:**

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.*  
The meeting ended at 7:40PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary