

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Mark Bansner, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Sgt. Matt Randolph, Helen Shaak, Carol Johnson, Donna Wetherhold, Torri Esch, Bob Stork, Mike Burkholder, Ralph Vedder, John Schmidt, Dennis Einolf, Glenda Poole, Tom Aylmer, Susan Hess, Christine Hobson, Samuel Sherman, Sandra Byrnes, Shad Lewis, Justin Baas, Alyssa Bushkie, Meredith Coyle, Kim Proud, Sandy Roth, Val Laxis

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the February 7, 2017 meeting were approved with a motion from D. Matz, seconded by M. Bansner and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The February Police Report was read by Sgt. Matt Randolph.

The February Fire Report was included in the packets.

**VISITORS BUSINESS:**

Samuel Sherman – Mr. Sherman is a resident of Stoudburg Village and he addressed Council regarding a proposed noise ordinance for the Borough. He explained that when there are events put on in the Village with live bands, the music is sometimes too loud. Mr. Tom Alymer, another property owner in the Village, stated that anyone who purchases property in the Village is provided with a copy of the bylaws and covenants and understands that they are buying into a Mixed Use community and that there will be various activities held within the community. Ms. Susan Hess who also lives in the Village said she also feels the need for a noise ordinance for the entire Borough. R. Good asked if the property owners in the Village can get together to come up with a solution, and HOA President John Schmidt agreed and said that he will work on that.

Alyssa Bushkie – Ms. Bushkie, YMCA Adamstown Branch Executive Director, along with Justin Baas, Program Coordinator, did a power point presentation of all of the programs that the Adamstown YMCA has to offer its members. They also discussed a new tot soccer program and a new playground program being offered.

Sandra Byrnes – Ms. Byrnes and Wendy Kerschner, who are members of the Adamstown Friends group, would like to host an informal community pot luck in the grove on August 21<sup>st</sup> from 6PM to 8PM for Borough residents. They will be responsible for promoting the event and Ms. Byrnes is asking if Council would consider donating the grove for the event.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to reserve the grove August 21<sup>st</sup> for the informal community pot luck and to waive the grove fee.*

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Roof Replacement – M. Palm said that we budgeted for the replacement of the three flat rubber roofs at the pool which have been leaking. He got three quotes and is recommending that we award the bid for the roofing contract to Bachman’s for a cost of \$10,595 plus time/materials and any plywood that may need to be replaced.

*Motioned by M. Bansner, seconded by A. McManimen and unanimously carried to award the bid for the roofing contract to Bachman’s for a cost of \$10,595 plus time/materials and any plywood that may need to be replaced.*

As part of this project, M. Palm is also hoping to replace some face boards that were water-damaged. He will need a brake to bend the aluminum. The cost to rent one is \$350/month and the cost to purchase a used one will run anywhere from \$700 to \$895. If they purchase a brake, it can also then be used for other jobs they are working on around the Borough.

*Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to allow M. Palm to use his discretion in purchasing a used brake, not to exceed \$900.*

Street Sweeping Proposal – M. Palm presented three street sweeping proposals for sweeping to be done May 2<sup>nd</sup> & 3<sup>rd</sup>, and is recommending approving Industrial Grounds Maintenance which is the company used the past four years, at a rate of \$95/hr.

*Motioned by M. Wetherhold, seconded by M. Bansner and unanimously carried to approve Industrial Grounds Maintenance to perform street sweeping in the Borough on May 2<sup>nd</sup> & 3<sup>rd</sup> at a rate of \$95/hr.*

Keystone Report – M. Palm hired Keystone to analyze several items at the well houses in an attempt to save money by using variable frequency drives to run the motors as well as some areas of the WWTP. He met with the Committee to discuss the report and it was decided that no changes will be done at this time.

Communication Wire – Last year a tree fell on the wires significantly stretching the wires which are used to measure Wells 2 & 3. M. Palm got several wire quotes, and is recommending approving the lowest quote from Schaedler Yesco at a cost of \$1,911.18 which has been budgeted for. There will be some additional cost for the electrician and Borough staff to hang the wire.

*Motioned by M. Bansner, seconded by D. Matz and unanimously carried to purchase the wire from Schaedler Yesco at a cost of \$1,911.18.*

Shrubbery Between Borough Building and Antique Shop – This area on the property is in need of some work which has been budgeted for. The owner of the antique shop would also like to make improvements to this area, possibly by adding some river rock to the existing rug junipers. The cost of the time and materials would be shared by the Borough and the antique shop owner.

*Motioned by M. Wetherhold, seconded by M. Bansner and unanimously carried to allow M. Palm to move forward with the antique shop owner in making improvements to the area between the two buildings, the cost of which will be shared.*

**TREASURER:**

PP&L & MetEd Rates – L. Crouse reached out to our current electric supplier who was able to provide her with some ‘blend and extend’ rates which we have done in the past. Our current PPL rate is .0669 cents/kWh and the proposed rate effective May 2017 is .0597 cents/kWh which would be locked in until January 2022. Our current MetEd rate is .0657 cents/kWh through January 2018 with an increase at that time to .0679 through May 2019 and the proposed rate effective May 2017 is .0624 cents/kWh which would be locked in until December 2021.

*Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to move forward with the new proposed rates for PPL and MetEd.*

**FINANCE:** None.

**WATER & SEWER:**

307 & 309 E. Main Street Sewer Account – 307 & 309 E. Main Street are billed through Spring Township for their usage. From 2014 to the present, MuniBilling failed to bill the actual sewer usage so the property owner was only being billed the base rate which resulted in a total underbilled amount of \$1,230.18.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to send Spring Township a certified letter explaining the billing issue along with an invoice for the outstanding amount, and have them collect payment from the property owner.*

3094 N. Reading Road – S. Toffy sent a letter to Jim Loomis inquiring about the status of the repair to the sewerline at the carwash at the above-referenced property. Mr. Loomis responded that he has a letter of commitment from a man who intends to purchase the property and the issue will be addressed at that time. Mr. Loomis said he will keep our office in the loop.

Sewer Interceptor Project – D. Matz said that Randy Dautrich of Dautrich Engineering who is doing the engineering work on the sewer interceptor project, sent a letter to Bonnie Dursham of US Fish & Wildlife regarding the work to be done in the Borough R/W and requesting permission to allow us to cut brush within this R/W. He is waiting to hear back from her.

**COMMUNITY:**

Sidewalk Inspection Update – M. Wetherhold put together a sidewalk committee (M. Wetherhold, M. Bansner and Mike Burkholder) along with the Sidewalk Inspector R. Getz, to review the condition of the Borough sidewalks. They began their review by walking several blocks and have decided not to send out letters to those property owners requiring repair/replacement until after they have reviewed all the sidewalks in the Borough. Although a borough-wide inspection of sidewalks is not part of the recently adopted ordinance, he feels that it is a good idea to continue the project of doing an initial inspection of all sidewalks. Once the inspections are completed, letters will be sent out to those property owners outlining the required repairs/replacement of sidewalk(s) if applicable. C. Schweitzer feels that the additional work of preparing and sending out the letters will overburden the office staff.

*Motioned by M. Wetherhold, seconded by M. Bansner and carried by a vote of 6-1-0 that the sidewalk committee continue with the borough-wide inspection of sidewalks (C. Schweitzer opposed).*

Library Update – The Library is close to reaching the half way mark in their \$1.5 million fundraising campaign. They are actively looking into grants and are meeting with a grant writer. They also met with Heck Construction and Olsen Architects on several occasions to revise the floor plans, and they are getting close to deciding on the final plan.

**ROADS AND BRIDGES:** None.

**PERSONNEL:** None.

**RECREATION:**

2017 Pool Membership Registration & Rates – J. Kelly presented the proposed 2017 pool membership registration and rates. Several of the rates increased from last year.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve the 2017 pool membership registration & rates as presented.*

2017 Swim Team Agreement – J. Kelly presented the proposed 2017 swim team agreement which mirrors last year's agreement at a cost of \$1,800. This price includes the actual cost of providing guards during swim team events/activities.

*Motioned by J. Kelly, seconded by M. Bansner and unanimously carried to approve the 2017 Swim Team Agreement as presented at a cost of \$1,800.*

2017 Snack Bar Vendor Contract – There were three applicants interviewed by the Rec Committee. Don Stover was chosen to run the snack bar through the 2017 season.

*Motioned by J. Kelly, seconded by C. Schweitzer and unanimously carried to approve Don Stover to run the snack bar for the 2017 season.*

**FIRE/SAFETY:** None.

**MS4:** None.

**UNFINISHED BUSINESS:**

Draft Intermunicipal Agreement – After discussing the proposed intermunicipal agreement at several Council meetings, D. Matz recommended not moving forward with the agreement at this time.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to not move forward with the draft intermunicipal agreement at this time.*

**NEW BUSINESS:**

Notice of Introduction of Proposed Code Adoption Ordinance #389 – The adopted ordinances were recently recodified and the new codification must be formally adopted by ordinance. This requires that the proposed ordinance be introduced prior to being advertised for adoption.

*Motioned by M. Bansner, seconded by D. Matz and unanimously carried to advertise Ordinance #389 for adoption at the May meeting.*

Eagle Scout Project – R. Good commented that he knows an Eagle Scout who is looking for a volunteer project. If anyone is aware of a project that the Eagle Scout could participate in, please contact R. Good with the information.

**Adjournment:**

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to adjourn.*  
The meeting ended at 8:35PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary