

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, deLyn Alumbaugh, Alex McManimen, Mark Bansner, Randell Weaver, Jerry Thomason

Visitors Present: Tom Shumaker, Shad Lewis, Deb Schmidt, Samantha Claar, Jill Gilbert, Roger Weir, Helen Shaak, Toni Kelley, Nicholas Kelley

Others Present: Mayor John Schmidt, Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** The minutes from the February 4, 2020 meeting were approved with a motion from D. Matz, seconded by d. Alumbaugh and unanimously carried.

**BILL LIST:** Motioned by J. Thomason, seconded by D. Matz unanimously carried to approve all bills and receipts presented.

Action Items for SDE:

- DEP 2019 Chapter 94 Report – This report is required to be submitted to DEP annually. It is an in-depth report regarding the wastewater treatment plant.

*Motioned by D. Matz, seconded by J. Thomason and unanimously carried to approve M. Palm signing and submitting the 2019 Chapter 94 Report to DEP.*

- DEP 2019 Pretreatment Report – The Borough has three businesses that qualify under the industrial pretreatment (Bollman Hat, Goods Chips and Stoudt). This report is required to be submitted to DEP annually.

*Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve M. Palm signing and submitting the 2019 Pretreatment Report to DEP.*

- 2161 Bowmansville Road – The property owners will have an on-lot system and would like to file a planning module exemption form with DEP to authorize the permitting of the on-lot system.

*Motioned by M. Bansner, seconded by R. Weaver and unanimously carried to authorize the Council President to sign the on-lot exemption form.*

**POLICE and/or FIRE REPORT:**

The March Police Report was read by Tom Shumaker. The 2019 response time report was also included.

Lt. Shumaker shared with Council that his police department has a number of officers trained in crisis intervention as well as one officer who is trained in hostage situations and they will be sending an officer to Pittsburgh later in the year for de-escalation training so he can become a trainer to train their staff as well as other officers throughout the County in the years to come.

Lt. Shumaker also said that they have been in contact with the Ephrata Community Hospital WellSpan to discuss protocols in light of the coronavirus issues as well as posting a link to the CDC on their crime watch page to offer updates as well as preventative measures for the public to take.

The March Fire Report was included in the packets. There will be a soup and sub sale on March 21<sup>st</sup>.

**VISITORS BUSINESS:**

Samantha Claar & Jill Gilbert, RKL – Ms. Gilbert and Ms. Claar presented a review of the 2019 Annual Financial Audit to Council. L. Crouse was again commended on the great job she did in preparing for the audit.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve the report to be filed as final.*

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

Wastewater Treatment Permit – M. Palm said that they just received their new wastewater treatment plant permit. The new permit was approved and issued on February 27<sup>th</sup> and goes into effect March 1<sup>st</sup>. Some of the changes being implemented are that testing for copper must be done weekly as opposed to quarterly and 4 other parameters that were previously done weekly must now be done twice a week.

Streetlight Pole on Bowmansville Road – There is a streetlight pole along Bowmansville Road that needs to be moved in order to run pipe in that location. The pole cannot be moved until the invoice is paid and the bill has not been received yet. M. Palm is asking for permission to pay the bill when received to move forward with getting the pole moved.

*Motioned by A. McManimen, seconded by d. Alumbaugh and unanimously carried to approve paying the bill not to exceed \$1,800 to have the pole on Bowmansville Road moved.*

Martin Tree Service Quotes – M. Palm provided a quote for \$2,800 to remove a large dead tree along Bowmansville Road which will require a crane to help with the removal. The quote includes taking the tree down, chipping and removal.

*Motioned by d. Alumbaugh, seconded by M. Bansner and unanimously carried to approve the quote for \$2,800 to remove the tree along Bowmansville Road.*

The second quote from Martin Tree Service is to remove several trees on the Weider property along Bowmansville Road just south of Main Street for a cost of \$1,550. The trees will have to be removed in order to install a stormwater pipe. This has been budgeted for.

*Motioned by M. Bansner, seconded by D. Matz and unanimously carried to approve the quote for \$1,550 to remove the trees on the Weider property.*

Pool Fence – Last summer a portion of the existing fence near the baby pool was removed and replaced with galvanized chain link fencing with a black coating. M. Palm said that it's been budgeted to replace the lower portion of existing fence this year. He received a quote for \$5,700 to replace the existing fencing with new chain link mesh, new barbed wire and new barbed wire arms. Borough staff would repaint the existing posts and cross pieces.

*Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to approve the quote for \$5,700 to replace the lower portion of existing fence.*

**TREASURER:**

PMRS – Ordinance #403 – L. Crouse was contacted by the Pennsylvania Municipal Retirement System informing her that the pension ordinance needs to be re-adopted every 6 years. There was one change made with the new ordinance which is redefining fulltime as 32 hours or more. The ordinance has already been advertised for adoption.

*Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to adopt Ordinance #403.*

**FINANCE:**

Members First Federal Credit Union – L. Crouse met with the manager of the newly established members First Federal Credit Union to see what they may have to offer. They are unable to offer as good a rate as what we are currently receiving from Fulton Bank money market account or PGLIT account. The manager did however, request that the Borough sign and submit a form letter stating that borough employees are eligible to become members there.

*Motioned by d. Alumbaugh, seconded by J. Thomason and unanimously carried to submit a letter to Members First Federal Credit Union stating borough employees are able to become members.*

Electric Pricing – L. Crouse has been in contact with Noel Temple, an electric broker who is endorsed by PSAB and he provided several price quotes. He was able to provide rates from Talen for all our PPL & MetEd accounts that would save the borough approximately 21%. It would be a 48-month contract and it wouldn't go into effect until 1/2022.

*Motioned by M. Bansner, seconded by R. Weaver and unanimously carried to lock in with Talen for a 48-month contract which will go into effect 1/2022.*

**WATER/SEWER/MS4:**

Cleaning & Grouting – Last year there were several sections of sanitary sewer pipe that were televised. There is \$30K budgeted to clean and repair those sections of pipes needing repair work. The joints will be air tested and if necessary, grouted. If the joint is too large, a seal will be installed.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to spend up to \$30K to repair any sanitary sewer pipe televised last year in need of repair work.*

SRBC permit Modification – The SRBC monitors the amount of flow pumped out of our WWTP facility and the borough is permitted up to 163K gallons/30 days without any fines. D. Matz said we are looking to increase the cap amount to 300K/30 days since we have an increase in new construction homes as well as a carwash being constructed.

*Motioned by D. Matz, seconded by M. Bansner and unanimously carried to send a letter to the SRBC requesting to increase the water allowance for a fee not to exceed \$3K.*

Rettew BMP Inspection Reports – Last July Rettew Engineering inspected several detention basins in the borough which are required to be maintained by the owners of the properties on which they are located. Letters will be sent to those property owners along with a copy of the report and required recommendations in order to bring the areas into compliance. There are 5 additional detention basin areas in the borough that will need to be inspected at a cost of \$500/each.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to send a letter along with a copy of the inspection report to those property owners whose detention basins were inspected last July and to have Rettew Engineering inspect the 5 additional detention basin areas at a cost of \$2,500.*

### **COMMUNITY:**

Committee Meeting Update – d. Alumbaugh gave a recap of the Community Committee meeting that was held on February 25<sup>th</sup>. They began a habitat initiative, a tree planting project and a beautification of Adamstown initiative. After the meeting they solicited volunteers for the various projects. Those volunteers interested in helping will have to meet to move forward with planning. d. Alumbaugh said he would like to work with the media and the press to publicize the great work Adamstown has done and plans to do.

Elementary School Initiative – d. Alumbaugh reached out to Cocalico School District Superintendent Ella Musser regarding the initiative program she is working on for families in crisis. He gave her several suggestions to try in order to receive additional monies towards the program and after doing so, she was able to increase monies by an additional \$15,700. Now that she has enough revenue to begin the program, she would like to increase the hours of the special agent to more than the originally planned 20 hours and provide supplies to the families in crisis.

When Ms. Musser originally approached Council in January with her initiative, the majority of Council was not ready to donate funds until they were able to see what direction it was moving in. d. Alumbaugh feels that now that enough funding was raised to move forward with hiring a special agent, the borough should make a small donation in the amount of \$2,500 towards this initiative. He said that this may encourage others to donate as well. L. Crouse suggested several areas where monies could be pulled from and donated to this school initiative. D. Matz said that he has an issue with donating taxpayer's money to a taxing organization, and he has a concern with the school stepping into families without them asking for the help since it is a sensitive subject. He also asked if the money being donated would be used to send the special agent to other municipalities to help their families in crisis. d. Alumbaugh said the donations would only be used in Adamstown and that tax dollars don't cover all of the bills a school incurs. He also said that the school would use referrals from the community and the special agent would only go where invited. L. Crouse said that a lot of families may not have the resources or funds to send their children to preschool and they may welcome an opportunity like this. A. McManimen said he is willing to send a letter in of support this initiative but until he sees more information from the school district and knows more about the program, he is not in favor of donating towards it. R. Good asked how this type of program worked in the past and he asked Council to get any questions to deLyn by next Monday so that he can work with Dr. Musser to get answers.

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

Life/Disability Insurance & Capital Blue Dental Renewal – A. McManimen said there will be two renewals coming up – short term disability life insurance and dental – and there are no increases. There is an increase in cost on the life insurance policy due to the age banding.

**RECREATION:**

2020 YMCA Pool Agreement – R. Weaver said that the new 2020 YMCA pool agreement has no changes from last year. L. Crouse said she will inquire if the YMCA can offer additional lessons if needed.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to approve the Agreement between Adamstown Borough and the Adamstown YMCA for use of the pool for the 2020 season.*

Grove Storm & Pool Storm – There has been an ongoing issue with excessive stormwater running onto the pool property from the junkyard, resulting in muddying the pool water and at times forcing the pool to close. M. Palm is working with SDE to come up with a plan for a swale north of the pool property to minimize or eliminate the stormwater from running into the pool area. D. Matz commented that there are many people who use the trail that runs between the pool and the junkyard, and he is asking if a resolution can be found that would allow the walking trail to remain. T. Unger from SDE will come back to Council with two draft plans of how the water issue can be resolved while keeping the trail.

The storm drainage in the grove will be addressed at a later time.

*Motioned by R. Weaver, seconded by d. Alumbaugh and unanimously carried to have SDE draw up two draft plans to control the stormwater runoff while maintaining the trail.*

**FIRE/SAFETY:**

Use of Radar – J. Schmidt said that Lancaster City’s mayor is in the process of writing an open letter to the newspapers expressing her support of local police using radar. She is asking other municipal mayors to do the same. Lt. Shumaker is also in support of her efforts. J. Schmidt will be joining her in signing the letter.

*Motioned by D. Matz, seconded by R. Weaver and unanimously carried to support J. Schmidt in following suit of Lancaster City’s mayor expressing her support of local police using radar.*

FEMA Courses – Our current Emergency Management Coordinator (Roger Weir) also serves as EMC for Denver Borough. He is also a long-distance truck driver by trade. Due to his concern of the availability of our current EMC, J. Schmidt completed the two necessary FEMA courses to also qualify as an EMC and is asking Council to appoint him as Mr. Weirs Assistant Emergency Management Coordinator.

*Motioned by D. Matz, seconded by R. Weaver and unanimously carried to appoint John Schmidt to serve as Adamstown Borough’s Assistant Emergency Management Coordinator.*

**UNFINISHED BUSINESS:**

Library Loan Draw – L. Crouse said that the Library requested a draw on their loan at the end of the month for \$225K. The Borough Solicitor said there is no issue doing that as long as we have all of the signed documents back from the Library. We are currently waiting to receive 2 of the 3 documents from them.

*Motioned by A. McManimen, seconded by R. Weaver and unanimously carried to release \$225K to the Library contingent upon receiving all executed documents back from them prior to releasing monies.*

**NEW BUSINESS:**

Proposed Ordinance – Uncontrolled Dogs – A. McManimen worked with the Borough Solicitor to draft an ordinance regarding uncontrolled dogs after receiving several complaints.

*Motioned by D. Matz, seconded by d. Alumbaugh and unanimously carried to approve advertising the draft ordinance for adoption at the April meeting.*

YMCA Family Fun Run – A request was received for the YMCA to rent the grove on October 10<sup>th</sup> for a Family Fun Run and to have the grove fees waived.

*Motioned by J. Thomason, seconded by A. McManimen and unanimously carried to approve waiving the grove fees for the YMCA Family Fun Run on October 10<sup>th</sup> providing a certificate of insurance is provided and the police are notified in advance of the event.*

**EXECUTIVE SESSION:** Council went into executive session at 8:52PM to discuss litigation.

The regular meeting resumed at 9:04PM.

**Adjournment:**

*Motioned by d. Alumbaugh, seconded by A. McManimen and unanimously carried to adjourn.*  
The meeting ended at 9:04PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary