

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Jessica Kelly, Alex McManimen, Mike Wetherhold

Visitors Present: Lt. Tom Shumaker, Lt. Chris McKim, Helen Shaak, Donna Wetherhold, Carol Johnson, Bob Stork, Mike Burkholder, Ralph Vedder, John Schmidt, Marshall Smith, Sam Sherman, Shad Lewis, Steve DeLucas, Michele Walter Fry

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

MINUTES: Minutes from the January 3, 2017 meeting were approved with a motion from D. Matz, seconded by M. Wetherhold and carried by a vote of 5-0-1 (R. Good abstained).

BILL LIST: Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to approve all bills and receipts presented.

POLICE and/or FIRE REPORT:

The January Police Report was read by Lt. McKim.

- Drug Task Force – An officer has been chosen to transfer to the Drug Task Force, but the move has not been made yet. Therefore, the original amount that was agreed to be paid for the 2017 calendar year will be prorated and a lesser amount will be due.
- Lt. McKim presented a 2016 response time report showing a breakdown of the response time in the four major categories (Codes 1 through 4).

The January Fire Report was included in the packets.

- The Fire Company’s 2016 year-end report was also included in the packets.

VISITORS BUSINESS: None.

SPECIAL TOPICS: None.

PUBLIC WORKS:

Hickory Run Campground – Our WWTP currently accepts holding tank waste from the Hickory Run Campground. Due to new conditions the EPA has placed on accepting the waste, M. Palm feels it would be better to eliminate the program

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to cease accepting holding tank waste from Hickory Run Campground due to new conditions placed on the program by the EPA.

New Public Works Vehicle – M. Palm got pricing on a new truck and after reviewing several bids, is recommending awarding the bid to Berman Freightliner for a 2018 Freightliner with a 5-year warranty on the engine for a cost of \$75,319. He is also recommending awarding the bid for the plow, body, hydraulics,

spreader, lights and wiring to E.M. Kutz, Inc. at a cost of \$57,990, for a total cost of \$133,309. There was \$137K budgeted for this in 2017 and all prices are through COSTARS contracts.

Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to award the bids to Berman Freightliner in the amount of \$75,319 for a 2018 Freightliner with a 5-year warranty on the engine and E.M. Kutz in the amount of \$57,990 for the plow, body, hydraulics, spreader, lights and wiring.

Backhoe Purchase – Denver Borough contacted M. Palm regarding a 2005 John Deere 310 SG Backhoe that they are selling for \$31K and provided Resolution No. 836 as documentation. We currently have a 1997 backhoe that was purchased from Denver Borough and are looking to replace it. A replacement backhoe has been budgeted for and M. Palm is recommending replacing our current backhoe with the 2005 John Deere.

Motioned by D. Matz, seconded by M. Wetherhold and unanimously carried to purchase Denver Borough's 2005 John Deere 310 SG Backhoe at a cost of \$31K, which has been budgeted for.

Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to allow M. Palm to advertise the sale of the 2000 F550 truck and 1997 backhoe when he is ready to do so.

TREASURER:

Year-End Financial Audit – L. Crouse had the year-end audit and everything went well. The auditors finished up in two days.

Wi-Fi – Wi-Fi has been installed by Laughing Rock for the iPads as well as for the overhead projector.

FINANCE: None.

WATER & SEWER:

336 Adamstown Road Water/Sewer Hookup – Marshall & Melissa Smith recently purchased the property at 336 Adamstown Road. They will be living in the house and operating a potato chip co-packing facility in the existing pole building. They are constructing a restroom in the pole building and will be hooking up water & sewer. Hanover reviewed their request and provided Council with two options to hooking up to water & sewer, one being that they could extend the existing water & sewer lines to the pole building and the other would be to run an independent water & sewer service to the pole building and pay the tapping fees. Council determined that since they will have no additional employees, the water usage should not increase. Therefore, Council approved allowing them to extend the existing water & sewer lines from the main house to the pole building. Documentation will be filed in the property file.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to allow the property owners to extend the existing water & sewer lines to the pole building for their proposed restroom in the potato chip co-packing facility.

40 Bissenden Way Fire Hydrant – Council again discussed the fire hydrant issue located at 40 Bissenden Way. It was pointed out that not only was the hydrant part of the original plan, it was existing on the property before the property owner purchased the house, additionally there are other buildable lots in the

development with similar fire hydrant locations. It was also pointed out that there is an existing air conditioning unit directly at the bottom of the stairs on the side of the house which impedes the walkway much more than the fire hydrant does. Council has decided that they will not be taking action regarding the fire hydrant.

Bowmansville Road Lot 4 Waiver Fee Request – There is a perspective buyer for Lot 4 along Bowmansville Road (currently owned by Bollman Hat), but prior to purchasing the property, she wanted to do on-lot septic testing. The original invoice was high and the client was requesting a waiver of a portion of it, so L. Crouse reached out to Hanover for an explanation. R. Lynn explained that two items listed on the invoice (\$90.50 total) are for developing a process for the on-lot testing since this is the first time Hanover is providing a service like this and he was leaning towards that being a Borough expense rather than an expense passed on to the client.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to grant a waiver request to the client in the amount of \$90.50.

COMMUNITY:

Sidewalk Inspection Update – M. Wetherhold put together a small group including the sidewalk inspector, to review the condition of the Borough sidewalks. They began their review by walking several blocks and have decided not to send out letters to those property owners requiring repair/replacement until after they have reviewed all the sidewalks in the Borough. There were previous discussions of creating a sidewalk inspection application form and charging a \$25 fee to have a sidewalk inspected, but M. Wetherhold is recommending that no form be used nor a fee be charged. He feels it would not be fair to those who contact our office for an inspection and being charged the fee as opposed to those who are notified by our inspector of needed repairs as a result of the Borough-wide sidewalk review the group is currently working on. C. Schweitzer commented that the new ordinance is not being followed and believes that there are three criteria for doing a sidewalk inspection, one of them being properties that are for sale are not following protocol by requesting an inspection and being charged the \$25 fee. A Borough-wide inspection which is currently being done, is not one of the criteria of the new ordinance.

R. Good asked the Community Committee to further discuss and come back at the March meeting.

ROADS AND BRIDGES: None.

PERSONNEL: None.

RECREATION:

Wallover Architects – Three concepts for the proposed wading pool were provided by Wallover Architects. J. Kelly briefly reviewed the three concepts with Council and said the Committee is leaning towards Option 2 which has a zero depth entry, shade areas and a bubbler feature. Cost estimates are approximated at \$200,000 but the project can be bid with options to potentially reduce the cost by using Borough labor.

Motioned by C. Schweitzer, seconded by J. Kelly and unanimously carried to approve the Recreation Committee to proceed with the design contract with Wallover Architects at a cost of \$25,400 to design a replacement wading pool as outlined above.

2017 YMCA Playground Program – Adamstown Borough will be partnering with the YMCA to offer a summer playground program for area children between the ages of 6 and 12. The program will run from June 19th through August 11th from 9AM to 12 noon and has a limited capacity of 30 children. It will include sports, games and crafts. The Borough will be responsible for \$10K towards the program which has been budgeted for.

Motioned by C. Schweitzer, seconded by J. Kelly and unanimously carried to approve the YMCA's summer playground program.

YMCA Tot Soccer Program – The YMCA will be running a tot soccer program this year on Saturday mornings from March 25th through April 29th. They are arranging with the elementary school to hold the program in their field but contacted J. Kelly regarding the use of the grove as a backup for their tot soccer program.

Motioned by M. Wetherhold, seconded by A. McManimen and unanimously carried to approve the YMCA's request to use the grove as a backup location for their tot soccer program.

FIRE/SAFETY: None.

MS4: None.

UNFINISHED BUSINESS:

Electronic Device Use Policy – A copy of the Electronic Device Use Policy was provided to Council and Borough staff for signature outlining the policy of having a Borough-issued iPad.

IPad Reimbursement – Those Council members and Borough staff who will be using their own iPads will be issued a reimbursement in the amount of \$287.48.

Reinholds Ambulance Contribution – At the December meeting, Council agreed to contribute \$2,500 to the Reinholds Ambulance Association to help pay for the cost of purchasing two LUCAS devices. The cost of the devices recently increased so only one device was purchased. Council was asked if they wanted to issue the entire \$2,500 now or only send half now and send the other half after the second unit is purchased.

Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to approve sending the check in the amount of \$2,500 to the Reinholds Ambulance Association.

Draft Intermunicipal Agreement – This item has been tabled until the March meeting.

NEW BUSINESS:

2017 Cocalico Education Foundation – We received a request from the Cocalico Education Foundation to donate to the 11th Annual Iron Chef Cocalico and Benefit Auction.

Motioned by C. Schweitzer, seconded by D. Matz and unanimously carried to donate a 2017 community pool membership to the 11th Annual Iron Chef Cocalico and Benefit Auction.

Timber Issue on Mountain – There was recently an incident where a significant number of trees have been cut down along the mountain on Borough property. After a thorough investigation and obtaining an estimate of

the damages, Council was presented with two options by Lt. Shumaker. Option 1 would be to prosecute based on the loss of \$500 in value plus the fee for the estimate. Option 2 would be for the suspect to make the Borough whole. This option would fall under the Timber Theft Act, thereby allowing three times the cost of the damages to be reimbursed to the Borough, or \$1,500. Lt. Shumaker requested that if Council is to choose Option 2, he would like to speak with the suspect before sending him an invoice for the damages.

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to allow Lt. Shumaker to proceed with Option 2, and to speak with the suspect prior to an invoice being sent to him.

Adjournment:

Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.
The meeting ended at 8:17PM.

Attested: _____
Sam Toffy, Adamstown Borough Administrative Secretary