

The meeting was called to order at 7:00PM at the Adamstown Municipal Building, 3000 N. Reading Road, Adamstown by Council President Randy Good.

Council Present: Randy Good, Dave Matz, Cindy Schweitzer, Alex McManimen, Jessica Kelly, Shad Lewis

Visitors Present: Lt. Tom Shumaker, Daniel Wieder, Helen Shaak, Tina Thompson, Justin Baas, Ralph Vedder, Michele Walter Fry

Others Present: Dean Johnson, Mike Palm, Lisa Crouse, Sam Toffy

**MINUTES:** Minutes from the January 2, 2018 meeting were approved with a motion from D. Matz, seconded by A. McManimen and unanimously carried.

**BILL LIST:** Motioned by D. Matz, seconded by C. Schweitzer and unanimously carried to approve all bills and receipts presented.

**POLICE and/or FIRE REPORT:**

The January Police Report was read by Lt. Shumaker. He also gave a recap on 2017 response time.

The January Fire Report was read by Deputy Chief Wieder. He also discussed swapping out the Fire Company's WiFi hot spots in exchange for two iPads with data plans. The Fire Company will purchase the iPads and they are looking for the Borough to provide a 6 or 8 GB data plan which is less than or equal to the cost of the hotspot the Borough is currently providing for them.

*Motioned by C. Schweitzer, seconded by A. McManimen and unanimously carried to approve switching from providing a hotspot for the Fire Company to a 6 or 8 GB data plan.*

**VISITORS BUSINESS:**

Tina Thompson, Senator Aument's Office - Ms. Thompson attended the meeting on behalf of Senator Aument to let Borough Council and residents know that he is available to address any concerns they may have. R. Good mentioned that there is a capital campaign by the area municipalities served by the Adamstown Area Library for funding to build the new Library. D. Matz questioned the legislature regarding boundaries. Ms. Thompson will take these concerns back to Senator Aument.

Justin Baas, Adamstown YMCA – Mr. Bass gave a YMCA update on the various activities and upcoming events, including a summer Block Party. The Block Party is being held in the Adamstown grove on July 17<sup>th</sup> from 6PM to 9PM and is a fundraiser for youth programming and scholarships.

**SPECIAL TOPICS:** None.

**PUBLIC WORKS:**

DEP Treatment Plant Evaluation – DEP recently conducted an evaluation of nitrogen levels at the treatment plant. In 2017 there was a savings of almost \$20K in nutrient credits from the previous year and levels are down so significantly that as a result, nitrogen credits may not need to be purchased next year.

LED Lights in Shop – LED lights were purchased through a PPL program to replace the fluorescent tubes in the shop which should be a significant cost savings in electric.

**TREASURER:**

Highlights and Accomplishments – L. Crouse put together a slide presentation of highlights and accomplishments by Borough Council and staff. Some of those included the backhoe and dump truck purchases, lighting, pavilion and snack bar projects at the pool, street light conversion to LED, bringing the majority of water/sewer billing in-house, paperless Council packets and managing monies to get optimal interest rates. At the treatment plant, dissolved oxygen monitors were installed and timers were installed on those as well as on the existing blowers to manage run times which have resulted in a significant energy reduction of over \$13K last year alone.

**FINANCE:** None.

**WATER & SEWER:**

D. Matz commended the Public Works Department on the great job they did on locating and repairing the water main break on W. Main Street.

**COMMUNITY:** None.

**ROADS AND BRIDGES:** None.

**PERSONNEL:**

A. McManimen said that the Public Works Department did an excellent job cleaning up after the recent snowfalls.

**RECREATION:** None.

**FIRE/SAFETY:**

D. Johnson said that Police Day is scheduled for either April 20<sup>th</sup> or May 1<sup>st</sup> at the Adamstown Elementary School. He is working with Chief Harvey and the school to finalize the date.

D. Matz asked Ms. Thompson if she could relay concerns regarding Act 172 to Senator Aument, specifically that there is an abundance of paperwork required for a small benefit. He is asking if there is anything that can be done to simplify the paperwork to make it a more attractive benefit for the emergency and fire volunteers.

**MS4:** None.

**UNFINISHED BUSINESS:**

Draft Intermunicipal Agreement – R. Good asked Council to review the draft intermunicipal agreement and be prepared to make a decision at the next meeting.

**NEW BUSINESS:**

Bonding of Deputy Tax Collector – The question was brought up as to whether it is necessary to have Deputy Tax Collector Diane Hertzog bonded. Since the Local Tax Collection Law makes the Tax Collector responsible for all taxes collected and received by any Deputies appointed, Council had opted to forgo requiring Ms. Hertzog from being bonded.

Joint Comprehensive Plan Update – R. Good would like this item to be included on the next Regional Leaders Meeting agenda for discussion.

Small Project SWM Application – 44 Misty Meadow Drive – A Small Projects SWM Agreement was presented to Council for approval regarding the installation of a 14' x 20' shed at 44 Misty Meadow Drive.

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to approve the Small Projects SWM Agreement for 44 Misty Meadow Drive.*

R. Good asked the MS4 Committee to discuss and come back with a more efficient plan for the SWM review process.

**EXECUTIVE SESSION:** Council went into executive session at 8:01PM to discuss litigation issues.

The regular meeting resumed at 8:03PM.

*Motioned by Am McManimen, seconded by C. Schweitzer and unanimously carried to deny James Moyer's request to waive late fees on a judgement dated December 17, 2012 due to the fact Mr. Moyer was given ample notice that there was an enforcement action against him.*

**Adjournment:**

*Motioned by D. Matz, seconded by A. McManimen and unanimously carried to adjourn.*  
The meeting ended at 8:03PM.

Attested: \_\_\_\_\_  
Sam Toffy, Adamstown Borough Administrative Secretary